

## **TNPSC GROUP II POST DESCRPTION – SERIES – 1**

## Join our Telegram: <u>https://t.me/iyachamyacdemy</u>

Name of the Post	Sub Registrar, Grade-II
No of Vacancies	17
Expected Cutoff	Top Rank (Many focus this posts only)
Nature of Work	✓ Independent nature
	✓ very high power
	$\checkmark$ No one can question them with reference to their right
	action (even head of the department (I.A.S)) subjected to
	their actions according to rules and regulations of the
	Registration department.
	✓ Answerable to none except court if any dispute arises.
	✓ Respectable status among public.
Challenges	✓ very hectic work
	$\checkmark$ have to spend almost 10 to 14hrs in a office depending
	upon the size of the jurisdiction
	$\checkmark$ stress nature, not suitable for people who want to study
	further.
	$\checkmark$ but can study well during 2years of probation period, later
	work is going to be a be very hectic but can study
Duties and	<ul> <li>✓ Register the documents relating to movable and</li> </ul>
Responsibilities	immovable properties within the limits of his jurisdiction.
	✓ He is acting a Marriage Registrar.
	✓ Registration of Documents Granting certified copies &
	Encumbrance Certificates
	<ul> <li>Solemnization &amp; Registration of Special Marriage</li> </ul>
	✓ Granting Extract of Birth & Death
	✓ Ex-Officio stamp Vendor
Place of Work	✓ Across Tamilnadu
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Expected Salary	<ul> <li>✓ 40,000+ (<b>POV</b>) one of the departments where you don't</li> </ul>
	need to depend the monthly salary )

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Promotion	$\checkmark$ Joining as a non-registration (administrative) post before
	the age of 25 provides a promotional opportunity to become
	an Assistant Inspector General of Registration (AIG).
	$\checkmark$ Opting for the Regular Sub Registrar position opens the
	career path to advance up to the role of District Registrar.
Chance for	✓ The Registration Department now works on Saturdays.
Preparation	$\checkmark$ Registration offices are also open on auspicious days, such
	as Adiperukku, for important holidays.
	$\checkmark$ If you are dedicated to preparing for the Group 1 and UPSC
	exams, this schedule may work for you.

## **Registration Department Hierarchy**

Inspector General of Registration

Additional Inspector General of Registration

Deputy Inspector General of Registration

Assistant Inspector General of Registration

District Registrars (Admin) (Audit) **District Registrars** 

Sub Registrars

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